

Department of Livestock

1) Division  
Central Services/Executive

2) Employees Traveling

Mike Honeycutt, Executive Officer

3) Justification

The Pacific Northwest Economic Region (PNWER) holds an annual summit each summer to bring together government and industry leaders from The western Canadian provinces and the PNW states of Montana, Idaho, Washington and Oregon. The purpose is to work together on issues of common interest within commerce, trade and regulatory alignment. There are many sub-tracks to the conference, one being the Cross Border Livestock Health Committee. This group holds about 6 hours of meetings during the conference specifically for those working with livestock and animal health issues. I attended the 2018 meeting in Spokane, WA and made outstanding contacts with colleagues in other states and had the opportunity to discuss policy issues existing between Montana and our fellow US states and Canadian provinces. It was a very productive few days. Further, Montana as a state has played a key role in the leadership in this group and Sen. Mike Cuffe will be rotating through the chairs to Chairman of PNWER in 2020. During his chairmanship this event will be held in Big Sky, MT.

This summers conference will be held in Saskatoon, Saskatchewan on July 21-25, 2019.

Costs:

Early Bird Registration (has to be completed by April 30): \$695

Hotel: \$440 US Total (\$110/night conference rate)

Travel: \$199.00 estimated for fuel driving department vehicle

Meals: The conference provides breakfast and lunch, there are hosted receptions that provide food on two evenings. Estimate roughly \$80 of reimbursable meal cost in traveling to and from destination and the one open evening.

Total Estimate: \$1414

4) Itinerary

Itinerary provided on the separate page.

5) Submitted By

Requested By

Title

Date

Mike Honeycutt

Executive Officer

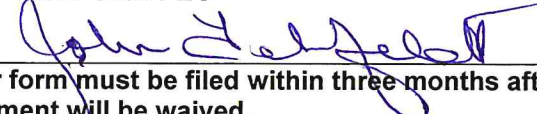
3/27/19

Approval - to be Completed by Agency Authorized Personnel

Date Approved by Board

Board Chair / EO

Date



4-4-19

NOTE: A travel expense voucher form must be filed within three months after incurring the travel expenses, otherwise the right to reimbursement will be waived.



Pacific North West  
Economic Region

# PNWER 29th Annual Summit

Saskatoon, Saskatchewan | July 21 - 25, 2019

## Preliminary Agenda

### Sunday, July 21

- 10:00am - 8:00pm Registration
- 12:00pm - 1:00pm Executive Board Luncheon
- 1:00pm - 6:00pm Executive Committee & Delegate Council Meeting (open to all)
- 1:00pm - 6:00pm Optional Policy Tour (TBD)
- 6:00pm - 8:00pm Welcome Reception
- 9:00pm - 11:00pm Hospitality Suite

**SUMMIT TRACKS**

- Border Track
- Energy & Environment
- Natural Resources
- Economic Diversification
- Agriculture
- Invasive Species
- Transportation

### Monday, July 22

- 7:00am - 5:00pm Registration
- 7:30am - 9:00am Opening Ceremonies and Keynote Breakfast

9:15am - 11:30am

<b>BORDER TRACK</b>	<b>ENERGY &amp; ENVIRONMENT TRACK</b>	<b>NATURAL RESOURCES TRACK</b>	<b>ECONOMIC DIVERSIFICATION TRACK</b>	<b>INVASIVE TRACK</b>
<b>Trade</b>	<b>Infrastructure Resilience &amp; Energy Innovations</b>	<b>Forestry</b>	<b>Tourism</b>	<b>Invasive Species</b>

- 11:30am - 12:30pm Networking Break
- 12:30pm - 2:30pm Keynote Luncheon

2:45pm - 4:45pm

<b>BORDER TRACK</b>	<b>ENERGY &amp; ENVIRONMENT TRACK</b>	<b>AGRICULTURE TRACK</b>	<b>ECONOMIC DIVERSIFICATION TRACK</b>	<b>INVASIVE TRACK</b>
<b>Border</b>	<b>Climate Policy</b>	<b>Agriculture</b>	<b>University Presidents Roundtable</b>	<b>Invasive Species</b>

- 6:00pm - 8:00pm Reception at University of Saskatchewan
- 9:00pm - 11:00pm Hospitality Suite

## Tuesday, July 23

7:00am - 5:00pm

Registration

7:30am - 9:00am

Keynote Breakfast

9:15am - 11:30am

TRANSPORTATION TRACK

**Transportation  
Autonomous  
Vehicles**

ENERGY & ENVIRONMENT TRACK

**Energy  
Development &  
Transmission**

NATURAL RESOURCES TRACK

**Mining**

AGRICULTURE TRACK

**Cross-Border  
Livestock Health**

ECONOMIC DIVERSIFICATION TRACK

**Innovation**

11:30am - 12:30pm

Networking Break

12:30pm - 2:15pm

Keynote Luncheon

2:30pm - 4:45pm

TRANSPORTATION TRACK

**Transportation &  
Infrastructure**

NATURAL RESOURCES TRACK

**Water Policy**

AGRICULTURE TRACK

**Agriculture and  
Cross-Border  
Livestock Health**

ECONOMIC DIVERSIFICATION TRACK

**Workforce  
Development**

5:00pm - 6:00pm

Networking Break

6:00pm - 8:00pm

Open Evening to Explore Saskatoon and network with Summit delegates

9:00pm - 11:00pm

Hospitality Suite

## Wednesday, July 24

7:00am - 2:30pm

Registration

7:30am - 9:00am

Keynote Breakfast

9:15am - 11:30am

**10:00am  
Executive  
Committee  
Meeting**

DISASTER RESILIENCE TRACK

**Disaster  
Resilience**

AGRICULTURE TRACK

**Cross-Border  
Livestock Health**

ECONOMIC DIVERSIFICATION TRACK

**Economic  
Development**

11:30am - 12:30pm

Networking Break

12:30pm - 2:15pm

Keynote Luncheon

2:30pm - 4:45pm

**Executive  
Committee  
Meeting**

POLICY TOUR

**Meewasin Valley  
Authority and  
Wanuskewin**

POLICY TOUR

**Gardiner Dam**

POLICY TOUR

**Cross-Border  
Livestock Health  
Tour**

POLICY TOUR

**Canadian Light  
Source & VIDO  
Intervac**

6:00pm - 8:00pm

Reception at Remail Modern, hosted by the Canadian Engineering and Geoscience Regulators

9:00pm - 11:00pm

Hospitality Suite

## Thursday, July 25

6:30am - 9:00am

Optional Continental Breakfast

7:00am - 1:30pm

Nutrien Allan Potash Mine Tour- Invitation Only



# Department of Livestock Centralized Services Division Finance & Accounting



March 29, 2019

Prepared By:  
Brian Simonson, Evan Waters & Staff

**MONTANA DEPARTMENT OF LIVESTOCK  
EXPENSE PROJECTION REPORT  
FEBRUARY 28, 2019**

**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION:** DEPARTMENT OF LIVESTOCK  
**PROGRAM:** DEPARTMENT OF LIVESTOCK

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
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**BUDGETED FTE** 137.62

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

61000 PERSONAL SERVICES					
61100 SALARIES	\$ 3,605,431	\$ 2,308,312	\$ 5,913,743	\$ 5,809,703	\$ (104,040)
61200 OVERTIME	102,274	29,925	132,199	125,847	(6,352)
61300 OTHER/PER DIEM	2,350	2,550	4,900	6,913	2,013
61400 BENEFITS	1,636,995	1,045,285	2,682,280	2,644,744	(37,536)
TOTAL PERSONAL SERVICES	<u>5,347,050</u>	<u>3,386,072</u>	<u>8,733,122</u>	<u>8,587,207</u>	<u>(145,915)</u>
62000 OPERATIONS					
62100 CONTRACT	982,983	465,004	1,447,987	1,524,227	76,240
62200 SUPPLY	441,625	359,418	801,043	844,189	43,146
62300 COMMUNICATION	113,296	82,630	195,926	190,584	(5,342)
62400 TRAVEL	85,849	77,998	163,847	158,976	(4,871)
62500 RENT	362,819	207,608	570,427	542,846	(27,581)
62600 UTILITIES	45,172	26,939	72,111	55,008	(17,103)
62700 REPAIR & MAINT	53,250	130,590	183,840	186,274	2,434
62800 OTHER EXPENSES	394,515	236,622	631,137	604,449	(26,688)
TOTAL OPERATIONS	<u>2,479,509</u>	<u>1,586,809</u>	<u>4,066,318</u>	<u>4,106,553</u>	<u>40,235</u>
63000 EQUIPMENT					
63100 EQUIPMENT	6,918	12,000	18,918	38,885	19,967
TOTAL EQUIPMENT	<u>6,918</u>	<u>12,000</u>	<u>18,918</u>	<u>38,885</u>	<u>19,967</u>
68000 TRANSFERS					
68000 TRANSFERS	28,055	311,529	339,584	327,481	(12,103)
TOTAL TRANSFERS	<u>28,055</u>	<u>311,529</u>	<u>339,584</u>	<u>327,481</u>	<u>(12,103)</u>
<b>TOTAL EXPENDITURES</b>	<b><u>\$ 7,861,532</u></b>	<b><u>\$ 5,296,410</u></b>	<b><u>\$ 13,157,942</u></b>	<b><u>\$ 13,060,126</u></b>	<b><u>\$ (97,816)</u></b>

**BUDGETED FUNDS**

01100 GENERAL FUND	\$ 1,563,654	\$ 1,103,575	\$ 2,667,229	\$ 2,605,409	\$ (61,820)
02262 SHIELDED EGG GRADING FEES	86,404	68,486	154,890	398,354	243,464
02425 BRAND INSPECTION FEES	2,267,114	791,668	3,058,782	3,058,782	-
02426 PER CAPITA FEE	2,017,130	1,609,719	3,626,849	3,295,084	(331,765)
02427 ANIMAL HEALTH	-	5,717	5,717	5,717	-
02701 MILK INSPECTION FEES	211,218	224,800	436,018	448,741	12,723
02817 MILK CONTROL	162,740	107,395	270,135	282,019	11,884
03209 MEAT & POULTRY INSPECTION	619,112	309,902	929,014	929,014	-
03032-1 NATIONAL LAB NETWORK	15,699	14,907	30,606	30,606	-
03032-2 SHELL EGG FEDERAL INSPECTION FEES	7,471	9,601	17,072	23,345	6,273
03427 FEDERAL UMBRELLA PROGRAM	418,157	360,800	778,957	800,382	21,425
06026 DIAGNOSTIC LABORATORY FEES	492,833	689,840	1,182,673	1,182,673	-
<b>TOTAL BUDGETED FUNDS</b>	<b><u>\$ 7,861,532</u></b>	<b><u>\$ 5,296,410</u></b>	<b><u>\$ 13,157,942</u></b>	<b><u>\$ 13,060,126</u></b>	<b><u>\$ (97,816)</u></b>

The FY 2019 budget includes estimated carryforward authority from FY 2017 and FY 2018 as well as HB 09 general fund. HB 09 general fund was to reinstate the governor's 10% general fund cut from the 2017 legislative special session.

**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION:** CENTRALIZED SERVICES  
**PROGRAM:** CENTRAL SERVICES AND BOARD OF LIVESTOCK

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
<b>BUDGETED FTE</b>	13.00				
<b>HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES</b>					
61000 PERSONAL SERVICES					
61100 SALARIES	\$ 475,284	\$ 279,027	\$ 754,311	\$ 687,624	\$ (66,687)
61300 OTHER/PER DIEM	1,450	1,800	3,250	2,750	(500)
61400 BENEFITS	176,249	109,457	285,706	262,461	(23,245)
TOTAL PERSONAL SERVICES	<u>652,983</u>	<u>390,284</u>	<u>1,043,267</u>	<u>952,835</u>	<u>(90,432)</u>
62000 OPERATIONS					
62100 CONTRACT	109,595	142,533	252,128	236,202	(15,926)
62200 SUPPLY	74,393	18,512	92,905	91,571	(1,334)
62300 COMMUNICATION	40,192	29,717	69,909	65,945	(3,964)
62400 TRAVEL	10,196	9,128	19,324	18,303	(1,021)
62500 RENT	97,152	48,824	145,976	138,093	(7,883)
62700 REPAIR & MAINT	363	1,174	1,537	1,522	(15)
62800 OTHER EXPENSES	14,679	4,552	19,231	17,486	(1,745)
TOTAL OPERATIONS	<u>346,570</u>	<u>254,440</u>	<u>601,010</u>	<u>569,122</u>	<u>(31,888)</u>
68000 TRANSFERS					
68000 TRANSFERS	-	99,584	99,584	87,481	(12,103)
TOTAL TRANSFERS	-	99,584	99,584	87,481	(12,103)
<b>TOTAL EXPENDITURES</b>	<u>\$ 999,553</u>	<u>\$ 744,308</u>	<u>\$ 1,743,861</u>	<u>\$ 1,609,438</u>	<u>\$ (134,423)</u>
<b>BUDGETED FUNDS</b>					
02426 PER CAPITA	\$ 999,553	\$ 744,308	\$ 1,743,861	\$ 1,609,438	\$ (134,423)
<b>TOTAL BUDGETED FUNDS</b>	<u>\$ 999,553</u>	<u>\$ 744,308</u>	<u>\$ 1,743,861</u>	<u>\$ 1,609,438</u>	<u>\$ (134,423)</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: CENTRALIZED SERVICES  
PROGRAM: LIVESTOCK LOSS BOARD**

	Year-to-Date		FY 2019		Projected
	Actual	Projected	Projected Year	End Expense	Budget
	Expenses	Expenses	Totals	Totals	Excess/ (Deficit)
	February	March		FY 2019	
	FY 2019	to June 2019		Budget	

**BUDGETED FTE** 1.00

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>						
61100 SALARIES	\$ 44,342	\$ 25,571	\$ 69,913	\$ 58,443	\$ (11,470)	
61300 OTHER/PER DIEM	150	-	150	350	200	
61400 BENEFITS	15,961	9,547	25,508	21,098	(4,410)	
<b>TOTAL PERSONAL SERVICES</b>	<u>60,453</u>	<u>35,118</u>	<u>95,571</u>	<u>79,891</u>	<u>(15,680)</u>	
<b>62000 OPERATIONS</b>						
62100 CONTRACT	584	287	871	1,217	346	
62200 SUPPLY	476	834	1,310	1,517	207	
62300 COMMUNICATION	1,911	905	2,816	2,519	(297)	
62400 TRAVEL	925	310	1,235	2,980	1,745	
62500 RENT	3,641	1,805	5,446	5,461	15	
62700 REPAIR & MAINT	-	30	30	175	145	
62800 OTHER EXPENSES	452	110	562	899	337	
<b>TOTAL OPERATIONS</b>	<u>7,989</u>	<u>4,281</u>	<u>12,270</u>	<u>14,768</u>	<u>2,498</u>	
<b>TOTAL EXPENDITURES</b>	<u>\$ 68,442</u>	<u>\$ 39,399</u>	<u>\$ 107,841</u>	<u>\$ 94,659</u>	<u>\$ (13,182)</u>	
<b>BUDGETED FUNDS</b>						
01100 GENERAL FUND	\$ 68,442	\$ 39,399	\$ 107,841	\$ 94,659	\$ (13,182)	
<b>TOTAL BUDGETED FUNDS</b>	<u>\$ 68,442</u>	<u>\$ 39,399</u>	<u>\$ 107,841</u>	<u>\$ 94,659</u>	<u>\$ (13,182)</u>	

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

Projected expenses are calculated using prior years actual expenses by month, then adjusting for known non-consistent items. Non-consistent expenses include out of state travel or known employees ready to retire. The department has not calculated potential retirements in the projections at this time.



**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: CENTRALIZED SERVICES  
PROGRAM: MILK CONTROL BUREAU**

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
<b>BUDGETED FTE</b>					
	3.00				
<b>HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES</b>					
<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 104,720	\$ 63,222	\$ 167,942	\$ 171,950	\$ 4,008
61300 OTHER/PER DIEM	750	750	1,500	2,813	1,313
61400 BENEFITS	42,081	29,329	71,410	75,850	4,440
TOTAL PERSONAL SERVICES	147,551	93,301	240,852	250,613	9,761
<b>62000 OPERATIONS</b>					
62100 CONTRACT	3,229	3,587	6,816	6,957	141
62200 SUPPLY	717	2,306	3,023	3,450	427
62300 COMMUNICATION	824	2,652	3,476	4,250	774
62400 TRAVEL	2,071	1,049	3,120	3,543	423
62500 RENT	5,415	2,460	7,875	7,921	46
62700 REPAIR & MAINT	-	109	109	160	51
62800 OTHER EXPENSES	2,933	1,931	4,864	5,125	261
TOTAL OPERATIONS	15,189	14,094	29,283	31,406	2,123
<b>TOTAL EXPENDITURES</b>	\$ 162,740	\$ 107,395	\$ 270,135	\$ 282,019	\$ 11,884
<b>BUDGETED FUNDS</b>					
02817 MILK CONTROL	\$ 162,740	\$ 107,395	\$ 270,135	\$ 282,019	\$ 11,884
<b>TOTAL BUDGETED FUNDS</b>	\$ 162,740	\$ 107,395	\$ 270,135	\$ 282,019	\$ 11,884

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

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**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN  
PROGRAM: STATE VETERINARIAN IMPORT OFFICE**

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
<b>BUDGETED FTE</b>	8.50				
<b><u>HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES</u></b>					
<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 270,891	\$ 178,457	\$ 449,348	\$ 480,546	\$ 31,198
61400 BENEFITS	113,354	72,095	185,449	202,752	17,303
<b>TOTAL PERSONAL SERVICES</b>	<u>384,245</u>	<u>250,552</u>	<u>634,797</u>	<u>683,298</u>	<u>48,501</u>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	5,634	8,587	14,221	10,922	(3,299)
62200 SUPPLY	11,939	2,386	14,325	11,608	(2,717)
62300 COMMUNICATION	16,101	(758)	15,343	11,868	(3,475)
62400 TRAVEL	9,454	15,282	24,736	18,180	(6,556)
62500 RENT	7,964	8,062	16,026	12,024	(4,002)
62700 REPAIR & MAINT	3,342	437	3,779	3,067	(712)
62800 OTHER EXPENSES	12,880	10,718	23,598	18,548	(5,050)
<b>TOTAL OPERATIONS</b>	<u>67,314</u>	<u>44,714</u>	<u>112,028</u>	<u>86,217</u>	<u>(25,811)</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 451,559</u>	<u>\$ 295,266</u>	<u>\$ 746,825</u>	<u>\$ 769,515</u>	<u>\$ 22,690</u>
<b><u>BUDGETED FUNDS</u></b>					
02426 PER CAPITA FEE	\$ 451,559	\$ 295,266	\$ 746,825	\$ 769,515	\$ 22,690
<b>TOTAL BUDGET FUNDING</b>	<u>\$ 451,559</u>	<u>\$ 295,266</u>	<u>\$ 746,825</u>	<u>\$ 769,515</u>	<u>\$ 22,690</u>

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**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION:** ANIMAL HEALTH DIVISION - STATE VETERINARIAN  
**PROGRAM:** DESIGNATED SURVEILLANCE AREA (DSA)

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
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**BUDGETED FTE** 2.00

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 69,212	\$ 43,833	\$ 113,045	\$ 110,174	\$ (2,871)
61400 BENEFITS	26,285	16,748	43,033	42,633	(400)
<b>TOTAL PERSONAL SERVICES</b>	<u>95,497</u>	<u>60,581</u>	<u>156,078</u>	<u>152,807</u>	<u>(3,271)</u>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	457,481	190,200	647,681	681,532	33,851
62200 SUPPLY	847	2	849	899	50
62300 COMMUNICATION	2,624	1,412	4,036	2,513	(1,523)
62400 TRAVEL	507	566	1,073	1,690	617
62700 REPAIR & MAINT	35	50	85	87	2
62800 OTHER EXPENSES	3,145	(578)	2,567	4,530	1,963
<b>TOTAL OPERATIONS</b>	<u>464,639</u>	<u>191,652</u>	<u>656,291</u>	<u>691,251</u>	<u>34,960</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 560,136</u>	<u>\$ 252,233</u>	<u>\$ 812,369</u>	<u>\$ 844,058</u>	<u>\$ 31,689</u>
<b><u>BUDGETED FUNDS</u></b>					
01100 GENERAL FUND	\$ 560,136	\$ 252,233	\$ 812,369	\$ 844,058	\$ 31,689
<b>TOTAL BUDGETED FUNDS</b>	<u>\$ 560,136</u>	<u>\$ 252,233</u>	<u>\$ 812,369</u>	<u>\$ 844,058</u>	<u>\$ 31,689</u>

Projected expenses are calculated using prior years actual expenses by month, then adjusting for known non-consistent items. Non-consistent expenses include out of state travel or known employees ready to retire. The department has not calculated potential retirements in the projections at this time.

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN**  
**PROGRAM: ANIMAL FEDERAL UMBRELLA GRANTS**

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
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**BUDGETED FTE** 3.75

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

**61000 PERSONAL SERVICES**

61100 SALARIES	\$ 54,973	\$ 59,149	\$ 114,122	\$ 166,431	\$ 52,309
61400 BENEFITS	24,362	24,044	48,406	72,424	24,018
<b>TOTAL PERSONAL SERVICES</b>	<u>79,335</u>	<u>83,193</u>	<u>162,528</u>	<u>238,855</u>	<u>76,327</u>

**62000 OPERATIONS**

62100 CONTRACT	225,983	1,478	227,461	185,781	(41,680)
62200 SUPPLY	6,490	15,361	21,851	20,815	(1,036)
62300 COMMUNICATION	3,641	3,017	6,658	5,163	(1,495)
62400 TRAVEL	9,273	3,917	13,190	9,252	(3,938)
62500 RENT	36,803	5,460	42,263	42,553	290
62700 REPAIR & MAINT	1,652	(529)	1,123	1,859	736
62800 OTHER EXPENSES	20,007	24,958	44,965	37,186	(7,779)
<b>TOTAL OPERATIONS</b>	<u>303,849</u>	<u>53,662</u>	<u>357,511</u>	<u>302,609</u>	<u>(54,902)</u>

**63000 EQUIPMENT**

63100 EQUIPMENT	6,918	12,000	18,918	18,918	-
<b>TOTAL EQUIPMENT</b>	<u>6,918</u>	<u>12,000</u>	<u>18,918</u>	<u>18,918</u>	<u>-</u>

**68000 TRANSFERS**

68000 TRANSFERS	28,055	211,945	240,000	240,000	-
<b>TOTAL TRANSFERS</b>	<u>28,055</u>	<u>211,945</u>	<u>240,000</u>	<u>240,000</u>	<u>-</u>

**TOTAL EXPENDITURES**

	<u>\$ 418,157</u>	<u>\$ 360,800</u>	<u>\$ 778,957</u>	<u>\$ 800,382</u>	<u>\$ 21,425</u>
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**BUDGETED FUNDS**

03427 AH FEDERAL UMBRELLA	\$ 418,157	\$ 360,800	\$ 778,957	\$ 800,382	\$ 21,425
<b>TOTAL BUDGETED FUNDS</b>	<u>\$ 418,157</u>	<u>\$ 360,800</u>	<u>\$ 778,957</u>	<u>\$ 800,382</u>	<u>\$ 21,425</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

Projected expenses are calculated using prior years actual expenses by month, then adjusting for known non-consistent items. Non-consistent expenses include out of state travel or known employees ready to retire. The department has not calculated potential retirements in the projections at this time.

The Federal fiscal year is different than state fiscal year. While MDOL may only spend what is appropriated in House Bill 2, the department has until the following March to spend money awarded for the different grants.

**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: DIAGNOSTIC LABORATORY  
PROGRAM: DIAGNOSTIC LABORATORY**

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
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**BUDGETED FTE** 0.00

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

61000 PERSONAL SERVICES					
61100 SALARIES	\$ 487,570	\$ 369,938	\$ 857,508	\$ 913,829	\$ 56,321
61400 BENEFITS	209,913	162,294	372,207	405,102	32,895
TOTAL PERSONAL SERVICES	<u>697,483</u>	<u>532,232</u>	<u>1,229,715</u>	<u>1,318,931</u>	<u>89,216</u>
62000 OPERATIONS					
62100 CONTRACT	56,306	33,942	90,248	89,686	(562)
62200 SUPPLY	297,402	222,678	520,080	528,089	8,009
62300 COMMUNICATION	3,329	3,005	6,334	5,231	(1,103)
62400 TRAVEL	5,260	423	5,683	6,722	1,039
62500 RENT	100	7,933	8,033	7,965	(68)
62600 UTILITIES	25,880	25,015	50,895	44,045	(6,850)
62700 REPAIR & MAINT	35,676	87,400	123,076	128,398	5,322
62800 OTHER EXPENSES	76,567	42,335	118,902	111,210	(7,692)
TOTAL OPERATIONS	<u>500,520</u>	<u>422,731</u>	<u>923,251</u>	<u>921,346</u>	<u>(1,905)</u>
63000 EQUIPMENT					
63100 EQUIPMENT	-	-	-	19,967	19,967
TOTAL EQUIPMENT	<u>-</u>	<u>-</u>	<u>-</u>	<u>19,967</u>	<u>19,967</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 1,198,003</u>	<u>\$ 954,963</u>	<u>\$ 2,152,966</u>	<u>\$ 2,260,244</u>	<u>\$ 107,278</u>
<b><u>BUDGETED FUNDS</u></b>					
01100 GENERAL FUND	\$ 217,171	\$ 333,209	\$ 550,380	\$ 621,865	\$ 71,485
02426 PER CAPITA FEE	472,300	(82,993)	389,307	425,100	35,793
03673 FEDERAL ANIMAL HEALTH DISEASE GRANTS	15,699	14,907	30,606	30,606	-
06026 DIAGNOSTIC LABORATORY FEES	492,833	689,840	1,182,673	1,182,673	-
<b>TOTAL BUDGET FUNDING</b>	<u>\$ 1,198,003</u>	<u>\$ 954,963</u>	<u>\$ 2,152,966</u>	<u>\$ 2,260,244</u>	<u>\$ 107,278</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using months to the end of the year instead of the anticipated five months.

The diagnostic lab has four vacant positions that in process of hiring. Because of the specialty of these positions, the department has determined that it could be four months (April 1, 2019) to fill these positions. The positions could be filled earlier which would cause the projected expenses to be higher than shown above.

Projected expenses are calculated using prior years actual expenses by month, then adjusting for known non-consistent items. Non-consistent expenses include out of state travel or known employees ready to retire. The department has not calculated potential retirements in the projections at this time.



**MONTANA DEPARTMENT OF LIVESTOCK**  
**PROJECTED EXPENSE TO BUDGET COMPARISON REPORT**  
**February 28, 2019**

**DIVISION:** DIAGNOSTIC LABORATORY  
**PROGRAM:** MILK LABORATORY

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
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**BUDGETED FTE** 1.50

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

**61000 PERSONAL SERVICES**

61100 SALARIES	\$ 52,228	\$ 26,972	\$ 79,200	\$ 75,308	\$ (3,892)
61400 BENEFITS	24,788	10,986	35,774	33,989	(1,785)
<b>TOTAL PERSONAL SERVICES</b>	<u>77,016</u>	<u>37,958</u>	<u>114,974</u>	<u>109,297</u>	<u>(5,677)</u>

**62000 OPERATIONS**

62100 CONTRACT	1,638	1,760	3,398	2,908	(490)
62200 SUPPLY	8,956	17,911	26,867	24,549	(2,318)
62300 COMMUNICATION	102	61	163	113	(50)
62400 TRAVEL	514	448	962	694	(268)
62500 RENT	4,508	2,629	7,137	6,387	(750)
62600 UTILITIES	12,792	1,924	14,716	3,620	(11,096)
62700 REPAIR & MAINT	174	3,886	4,060	4,408	348
62800 OTHER EXPENSES	6,217	4,693	10,910	8,406	(2,504)
<b>TOTAL OPERATIONS</b>	<u>34,901</u>	<u>33,312</u>	<u>68,213</u>	<u>51,085</u>	<u>(17,128)</u>

**TOTAL EXPENDITURES** \$ 111,917 \$ 71,270 \$ 183,187 \$ 160,382 \$ (22,805)

**BUDGETED FUNDS**

01100 GENERAL FUND	\$ 102,841	\$ (19,890)	\$ 82,951	\$ 82,951	\$ -
02701 MILK INSPECTION FEES	9,076	91,160	100,236	77,431	(22,805)
<b>TOTAL BUDGETED FUNDS</b>	<u>\$ 111,917</u>	<u>\$ 71,270</u>	<u>\$ 183,187</u>	<u>\$ 160,382</u>	<u>\$ (22,805)</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

The department began allocating utilities and MSU recharges to the milk lab in FY 2017. In prior years, these expenses were paid from the diagnostic lab budget. In determining budgets for the 2018-19 biennium, these expenses were captured in the diagnostic lab budget, not the milk lab budget. The annual recharge expense for the milk lab will be \$6,840 and utilities are estimated to be \$4,800. The Department anticipates the milk lab may over spend appropriations due to the reallocation of utilities and recharges.

Projected expenses are calculated using prior years actual expenses by month, then adjusting for known non-consistent items. Non-consistent expenses include out of state travel or known employees ready to retire. The department has not calculated potential retirements in the projections at this time.

**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: MILK & EGG BUREAU  
PROGRAM: MILK & EGG INSPECTION**

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
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<b>BUDGETED FTE</b>	4.75
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**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>						
61100 SALARIES	\$ 125,056	\$ 79,499	\$ 204,555	\$ 210,821	\$ 6,266	
61400 BENEFITS	53,445	33,743	87,188	91,779	4,591	
<b>TOTAL PERSONAL SERVICES</b>	<u>178,501</u>	<u>113,242</u>	<u>291,743</u>	<u>302,600</u>	<u>10,857</u>	
<b>62000 OPERATIONS</b>						
62100 CONTRACT	2,736	882	3,618	7,734	4,116	
62200 SUPPLY	2,431	8,303	10,734	25,103	14,369	
62300 COMMUNICATION	2,670	2,667	5,337	6,480	1,143	
62400 TRAVEL	5,157	7,373	12,530	15,508	2,978	
62500 RENT	7,598	3,128	10,726	9,169	(1,557)	
62700 REPAIR & MAINT	2,133	1,997	4,130	4,771	641	
62800 OTHER EXPENSES	8,387	5,649	14,036	23,290	9,254	
<b>TOTAL OPERATIONS</b>	<u>31,112</u>	<u>29,999</u>	<u>61,111</u>	<u>92,055</u>	<u>30,944</u>	
<b>TOTAL EXPENDITURES</b>	<u>\$ 209,613</u>	<u>\$ 143,241</u>	<u>\$ 352,854</u>	<u>\$ 394,655</u>	<u>\$ 41,801</u>	
<b><u>BUDGETED FUNDS</u></b>						
02701 MILK INSPECTION FEES	\$ 202,142	\$ 133,640	\$ 335,782	\$ 371,310	\$ 35,528	
03032-2 SHELL EGG FEDERAL INSPECTION FEES	7,471	9,601	17,072	23,345	6,273	
<b>TOTAL BUDGET FUNDING</b>	<u>\$ 209,613</u>	<u>\$ 143,241</u>	<u>\$ 352,854</u>	<u>\$ 394,655</u>	<u>\$ 41,801</u>	

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

Projected expenses are calculated using prior years actual expenses by month, then adjusting for known non-consistent items. Non-consistent expenses include out of state travel or known employees ready to retire. The department has not calculated potential retirements in the projections at this time.

The Shielded Egg Grading expense projections are shown seperately from the milk and egg inspection program.

**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: MILK & EGG BUREAU  
PROGRAM: SHEILDED EGG GRADING PROGRAM**

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
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**BUDGETED FTE** 2.50

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 36,330	\$ 39,833	\$ 76,163	\$ 175,712	\$ 99,549
61200 OVERTIME	1,371	-	1,371	2,771	1,400
61400 BENEFITS	22,472	15,461	37,933	73,739	35,806
<b>TOTAL PERSONAL SERVICES</b>	<u>60,173</u>	<u>55,294</u>	<u>115,467</u>	<u>252,222</u>	<u>136,755</u>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	24,720	12,169	36,889	127,940	91,051
62200 SUPPLY	232	644	876	11,114	10,238
62800 OTHER EXPENSES	1,279	379	1,658	7,078	5,420
<b>TOTAL OPERATIONS</b>	<u>26,231</u>	<u>13,192</u>	<u>39,423</u>	<u>146,132</u>	<u>106,709</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 86,404</u>	<u>\$ 68,486</u>	<u>\$ 154,890</u>	<u>\$ 398,354</u>	<u>\$ 243,464</u>

**BUDGETED FUNDS**

02262 SHIELDED EGG GRADING FEES	\$ 86,404	\$ 68,486	\$ 154,890	\$ 398,354	\$ 243,464
<b>TOTAL BUDGET FUNDING</b>	<u>\$ 86,404</u>	<u>\$ 68,486</u>	<u>\$ 154,890</u>	<u>\$ 398,354</u>	<u>\$ 243,464</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

Projected expenses are calculated using prior years actual expenses by month, then adjusting for known non-consistent items. Non-consistent expenses include out of state travel or known employees ready to retire. The department has not calculated potential retirements in the projections at this time.

**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: MEAT & POULTRY INSPECTION PROGRAM  
PROGRAM: MEAT INSPECTION**

	Year-to-Date		FY 2019	FY 2019	Projected
	Actual	Projected	Projected Year	Budget	Budget
	Expenses	Expenses	End Expense	FY 2019	Excess/ Budget
	February	March to June	Totals	Budget	(Deficit)
	FY 2019	2019			
<b>BUDGETED FTE</b>	24.50				
<b>HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES</b>					
61000 PERSONAL SERVICES					
61100 SALARIES	\$ 535,076	\$ 342,807	\$ 877,883	\$ 828,681	\$ (49,202)
61200 OVERTIME	26,009	13,658	39,667	36,768	(2,899)
61400 BENEFITS	274,757	174,438	449,195	421,581	(27,614)
TOTAL PERSONAL SERVICES	<u>835,842</u>	<u>530,903</u>	<u>1,366,745</u>	<u>1,287,030</u>	<u>(79,715)</u>
62000 OPERATIONS					
62100 CONTRACT	46,961	25,942	72,903	69,768	(3,135)
62200 SUPPLY	5,420	10,006	15,426	12,283	(3,143)
62300 COMMUNICATION	10,795	9,030	19,825	16,623	(3,202)
62400 TRAVEL	30,293	27,894	58,187	52,870	(5,317)
62500 RENT	98,088	74,783	172,871	145,106	(27,765)
62700 REPAIR & MAINT	1,020	13,132	14,152	13,936	(216)
62800 OTHER EXPENSES	205,757	122,553	328,310	298,991	(29,319)
TOTAL OPERATIONS	<u>398,334</u>	<u>283,340</u>	<u>681,674</u>	<u>609,577</u>	<u>(72,097)</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 1,234,176</u>	<u>\$ 814,243</u>	<u>\$ 2,048,419</u>	<u>\$ 1,896,607</u>	<u>\$ (151,812)</u>
<b>BUDGETED FUNDS</b>					
01100 GENERAL FUND	\$ 615,064	\$ 498,624	\$ 1,113,688	\$ 961,876	\$ (151,812)
02427 ANIMAL HEALTH FEES	-	5,717	5,717	5,717	-
03209 MEAT & POULTRY INSPECTION	619,112	309,902	929,014	929,014	-
<b>TOTAL BUDGET FUNDING</b>	<u>\$ 1,234,176</u>	<u>\$ 814,243</u>	<u>\$ 2,048,419</u>	<u>\$ 1,896,607</u>	<u>\$ (151,812)</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

Projected payouts for employees that may retire before the end of the fiscal year is \$25,400 and is included in the projections.

**MONTANA DEPARTMENT OF LIVESTOCK  
PROJECTED EXPENSE TO BUDGET COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: BRANDS ENFORCEMENT  
PROGRAM: BRANDS ENFORCEMENT**

	Year-to-Date Actual Expenses February FY 2019	Projected Expenses March to June 2019	FY 2019 Projected Year End Expense Totals	FY 2019 Budget	Projected Budget Excess/ (Deficit)
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**BUDGETED FTE** 53.11

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 1,349,749	\$ 800,004	\$ 2,149,753	\$ 1,930,184	\$ (219,569)
61200 OVERTIME	74,894	16,267	91,161	86,308	(4,853)
61400 BENEFITS	653,328	387,143	1,040,471	942,336	(98,135)
<b>TOTAL PERSONAL SERVICES</b>	<u>2,077,971</u>	<u>1,203,414</u>	<u>3,281,385</u>	<u>2,958,828</u>	<u>(322,557)</u>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	48,116	43,637	91,753	103,580	11,827
62200 SUPPLY	32,322	60,475	92,797	113,191	20,394
62300 COMMUNICATION	31,107	30,922	62,029	69,879	7,850
62400 TRAVEL	12,102	11,608	23,710	29,234	5,524
62500 RENT	101,646	52,524	154,170	168,167	13,997
62600 UTILITIES	6,500	-	6,500	7,343	843
62700 REPAIR & MAINT	8,855	22,904	31,759	27,891	(3,868)
62800 OTHER EXPENSES	42,213	19,322	61,535	71,700	10,165
<b>TOTAL OPERATIONS</b>	<u>282,861</u>	<u>241,392</u>	<u>524,253</u>	<u>590,985</u>	<u>66,732</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 2,360,832</u>	<u>\$ 1,444,806</u>	<u>\$ 3,805,638</u>	<u>\$ 3,549,813</u>	<u>\$ (255,825)</u>
<b>BUDGETED FUNDS</b>					
02425 BRAND INSPECTION FEES	\$ 2,267,114	\$ 791,668	\$ 3,058,782	\$ 3,058,782	\$ -
02426 PER CAPITA FEES	93,718	653,138	746,856	491,031	(255,825)
<b>TOTAL BUDGET FUNDING</b>	<u>\$ 2,360,832</u>	<u>\$ 1,444,806</u>	<u>\$ 3,805,638</u>	<u>\$ 3,549,813</u>	<u>\$ (255,825)</u>

Due to the lag in timing that expenses are able to be posted to the accounting system, projected expenses are calculated using five months to the end of the year instead of the anticipated four months.

Projected expenses are calculated using prior years actual expenses by month, then adjusting for known non-consistent items. Non-consistent expenses include out of state travel or known employees ready to retire.

Special language appropriations was passed during the 2015 legislation that stated if the Department increased Per Capita Fee (PCF) on livestock, additional appropriations would be provided to fund salary increases for employees who were below 80% of the midpoint of the 2014 market survey. The additional authority was \$500,000. The Department increased PCF in 2016 and increased salaries as per the LA701.

The Department was calculating and processing the wage increases at the end of fiscal year 2016, however, the adjusted pay rates were not entered into SABHRS until after the personal services snapshot in July 2016 was completed and therefore were not captured in the snapshot and not included in the 2019 biennium budget. The Department is considering HB-03 to request the additional authority passed during the 2015 legislation for FY 2019.



**MONTANA DEPARTMENT OF LIVESTOCK  
EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: DEPARTMENT OF LIVESTOCK  
PROGRAM: DEPARTMENT OF LIVESTOCK**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT		FY 2019	Year-to-Date Actual Expenses February FY 2019	Same Period Prior Year Actual Expenses February FY 2018	Year to Year Comparison	Balance of Budget Available
		Budget				
<b>BUDGETED FTE</b>		137.62				
<b>61000 PERSONAL SERVICES</b>						
61100	SALARIES	\$ 5,809,703	\$ 3,605,431	\$ 3,742,792	\$ (137,361)	\$ 2,204,272
61200	OVERTIME	125,847	102,274	108,253	(5,979)	23,573
61300	OTHER/PER DIEM	5,913	2,350	3,175	(825)	3,563
61400	BENEFITS	2,645,744	1,643,656	1,490,377	153,279	1,002,088
	<b>TOTAL PERSONAL SERVICES</b>	<u>8,587,207</u>	<u>5,353,711</u>	<u>5,344,597</u>	<u>9,114</u>	<u>3,233,496</u>
<b>62000 OPERATIONS</b>						
62100	CONTRACT	1,524,227	983,181	1,046,302	(63,121)	541,046
62200	SUPPLY	844,189	443,027	421,905	21,122	401,162
62300	COMMUNICATION	190,584	113,296	119,969	(6,673)	77,288
62400	TRAVEL	158,976	85,820	81,351	4,469	73,156
62500	RENT	542,846	362,624	353,177	9,447	180,222
62600	UTILITIES	55,008	45,172	36,452	8,720	9,836
62700	REPAIR & MAINT	186,274	53,250	92,470	(39,220)	133,024
62800	OTHER EXPENSES	604,449	394,515	395,188	(673)	209,934
	<b>TOTAL OPERATIONS</b>	<u>4,106,553</u>	<u>2,480,885</u>	<u>2,546,814</u>	<u>(65,929)</u>	<u>1,625,668</u>
<b>63000 EQUIPMENT</b>						
63100	EQUIPMENT	38,885	6,918	16,100	(9,182)	31,967
	<b>TOTAL EQUIPMENT</b>	<u>38,885</u>	<u>6,918</u>	<u>16,100</u>	<u>(9,182)</u>	<u>31,967</u>
<b>68000 TRANSFERS</b>						
68000	TRANSFERS	327,481	28,055	157,617	(129,562)	299,426
	<b>TOTAL TRANSFERS</b>	<u>327,481</u>	<u>28,055</u>	<u>157,617</u>	<u>(129,562)</u>	<u>299,426</u>
<b>69000 CAPITAL LEASES</b>						
69000	LEASES	-	-	9,493	(9,493)	-
	<b>TOTAL LEASES</b>	<u>-</u>	<u>-</u>	<u>9,493</u>	<u>(9,493)</u>	<u>-</u>
	<b>TOTAL</b>	<u>\$ 13,060,126</u>	<u>\$ 7,869,569</u>	<u>\$ 8,074,621</u>	<u>\$ (205,052)</u>	<u>\$ 5,190,557</u>
<b>FUND</b>						
01100	GENDERAL FUND	2,605,409	\$ 1,563,654	\$ 1,689,627	\$ (125,973)	\$ 1,041,755
02262	SHIELDED EGG GRADING FEES	398,354	86,404	78,527	7,877	311,950
02425	BRAND INSPECTION FEES	3,058,782	2,267,114	2,376,751	(109,637)	791,668
02426	PER CAPITA FEE	3,295,084	2,024,479	1,845,203	179,276	1,270,605
02427	ANIMAL HEALTH	5,717	-	-	-	5,717
02701	MILK INSPECTION FEES	448,741	211,904	178,641	33,263	236,837
02817	MILK CONTROL	282,019	162,740	178,101	(15,361)	119,279
03209	MEAT & POULTRY INSPECTION-FED	929,014	619,112	589,836	29,276	309,902
03032-2	SHELL EGG FEDERAL INSPECTION	23,345	7,471	10,773	(3,302)	15,874
03427	AH FEDERAL UMBRELLA	800,382	418,159	434,401	(16,242)	382,223
03673	FEDERAL ANIMAL HEALTH DISEASE GRANTS	30,606	15,699	26,972	(11,273)	14,907
06026	DIAGNOSTIC LABORATORY FEES	1,182,673	492,833	665,789	(172,956)	689,840
	<b>TOTAL BUDGET FUNDING</b>	<u>\$ 13,060,126</u>	<u>\$ 7,869,569</u>	<u>\$ 8,074,621</u>	<u>\$ (205,052)</u>	<u>\$ 5,190,557</u>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

The Department of Livestock is budgeted for \$13,060,126 and 137.62 FTE in FY 2019. Personal services budget is 62% expended with 63% of payrolls complete. Personal services expended as of February 2019 was \$9,114 higher than February 2018. Operations are 60% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$65,929 lower than February 2018. Overall, Department of Livestock total expenditures were \$205,052 lower than the same period last year. With 59% of the budget year lapsed, 60% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: CENTRALIZED SERVICES  
PROGRAM: CENTRAL SERVICES AND BOARD OF LIVESTOCK**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	Year-to-Date Actual Expenses February FY 2019	Same Period Prior Year Actual Expenses February FY 2018	Year to Year Comparison	Balance of Budget Available
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<b>BUDGETED FTE</b>	<b>13.00</b>
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**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 687,624	\$ 475,284	\$ 401,595	\$ 73,689	\$ 212,340
61300 OTHER/PER DIEM	2,750	1,450	1,625	(175)	1,300
61400 BENEFITS	262,461	176,249	136,903	39,346	86,212
TOTAL PERSONAL SERVICES	952,835	652,983	540,123	112,860	299,852
<b>62000 OPERATIONS</b>					
62100 CONTRACT	236,202	109,595	162,574	(52,979)	126,607
62200 SUPPLY	91,571	74,393	65,442	8,951	17,178
62300 COMMUNICATION	65,945	40,192	36,297	3,895	25,753
62400 TRAVEL	18,303	10,293	8,606	1,687	8,010
62500 RENT	138,093	97,056	97,114	(58)	41,037
62700 REPAIR & MAINT	1,522	363	460	(97)	1,159
62800 OTHER EXPENSES	17,486	14,678	7,462	7,216	2,808
TOTAL OPERATIONS	569,122	346,570	377,955	(31,385)	222,552
<b>68000 TRANSFERS</b>					
68000 TRANSFERS	87,481	-	97,391	(97,391)	87,481
TOTAL TRANSFERS	87,481	-	97,391	(97,391)	87,481
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,609,438</b>	<b>\$ 999,553</b>	<b>\$ 1,015,469</b>	<b>\$ (15,916)</b>	<b>\$ 609,885</b>
<b><u>BUDGETED FUNDS</u></b>					
02426 PER CAPITA	1,609,438	\$ 999,553	\$ 1,015,469	\$ (15,916)	\$ 609,885
<b>TOTAL BUDGETED FUNDS</b>	<b>\$ 1,609,438</b>	<b>\$ 999,553</b>	<b>\$ 1,015,469</b>	<b>\$ (15,916)</b>	<b>\$ 609,885</b>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

FY 2019 personal services are higher than FY 2018 due to the hiring of the deputy executive officer in July 2018. This position was not filled in FY 2018.

Central Services And Board Of Livestock is budgeted \$1,609,438 and 13.00 FTE in FY 2019 and is funded with per capita fees. Personal services budget is 69% expended with 63% of payrolls complete. The personal services expended through February 2019 was \$112,860 higher than February 2018. Operation expenses are 61% expended as of February 2019 and were \$31,385 lower than February 2018. Overall, Central Services And Board Of Livestock total expenditures were \$15,916 lower than the same period last year. With 59% of the budget year lapsed, 62% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION:** CENTRALIZED SERVICES  
**PROGRAM:** LIVESTOCK LOSS BOARD

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	Year-to-Date Actual Expenses February FY 2019	Same Period Prior Year Actual Expenses February FY 2018	Year to Year Comparison	Balance of Budget Available
FY 2019 Budget				

<b>BUDGETED FTE</b>	1.00
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**HOUSE BILL 2 AND SB 418 APPROPRIATED EXPENDITURES**

**61000 PERSONAL SERVICES**

61100 SALARIES	\$ 58,443	\$ 44,342	\$ 36,508	\$ 7,834	\$ 14,101
61300 OTHER/PER DIEM	350	150	350	(200)	200
61400 BENEFITS	21,098	15,961	12,860	3,101	5,137
TOTAL PERSONAL SERVICE:	79,891	60,453	49,718	10,735	19,438

**62000 OPERATIONS**

62100 CONTRACT	1,217	584	561	23	633
62200 SUPPLY	1,517	476	391	85	1,041
62300 COMMUNICATION	2,519	1,911	1,006	905	608
62400 TRAVEL	2,980	925	2,030	(1,105)	2,055
62500 RENT	5,461	3,641	3,574	67	1,820
62700 REPAIR & MAINT	175	-	1,086	(1,086)	175
62800 OTHER EXPENSES	899	452	505	(53)	447
TOTAL OPERATIONS	14,768	7,989	9,153	(1,164)	6,779

**TOTAL EXPENDITURES**

	\$ 94,659	\$ 68,442	\$ 58,871	\$ 9,571	\$ 26,217
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**BUDGETED FUNDS**

01100 GENERAL FUND	\$ 94,659	\$ 68,442	\$ 58,871	\$ 9,571	\$ 26,217
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**TOTAL BUDGETED FUNDS**

	\$ 94,659	\$ 68,442	\$ 58,871	\$ 9,571	\$ 26,217
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In FY 2019, the Livestock Loss Board is budgeted \$83,758 with 1.00 FTE funded with general fund. The personal services budget is 76% expended with 63% of payrolls complete. Personal services expended as of February 2019 was \$10,735 higher than February 2018. Operations are 54% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$1,164 lower than February 2018. Overall, Livestock Loss Board total expenditures were \$9,571 higher than the same period last year. With 59% of the budget year lapsed, 72% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: CENTRALIZED SERVICES  
PROGRAM: MILK CONTROL BUREAU**

**BUDGET TO ACTUAL EXPENSE  
COMPARISON REPORT**

	Year-to-Date Actual Expenses February FY 2019	Same Period Prior Year Actual Expenses February FY 2018	Year to Year Comparison	Balance of Budget Available
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**BUDGETED FTE** 3.00

**HOUSE BILL 2 AND SB 418 APPROPRIATED EXPENDITURES**

**61000 PERSONAL SERVICES**

61100 SALARIES	\$ 171,950	\$ 104,720	\$ 103,910	\$ 810	\$ 67,230
61300 OTHER/PER DIEM	2,813	750	1,200	(450)	2,063
61400 BENEFITS	75,850	42,081	37,127	4,954	33,769
<b>TOTAL PERSONAL SERVICES</b>	<u>250,613</u>	<u>147,551</u>	<u>142,237</u>	<u>5,314</u>	<u>103,062</u>

**62000 OPERATIONS**

62100 CONTRACT	6,957	3,229	17,086	(13,857)	3,728
62200 SUPPLY	3,450	717	828	(111)	2,733
62300 COMMUNICATION	4,250	824	797	27	3,426
62400 TRAVEL	3,543	2,071	5,322	(3,251)	1,472
62500 RENT	7,921	5,415	6,248	(833)	2,506
62700 REPAIR & MAINT	160	-	187	(187)	160
62800 OTHER EXPENSES	5,125	2,933	5,396	(2,463)	2,192
<b>TOTAL OPERATIONS</b>	<u>31,406</u>	<u>15,189</u>	<u>35,864</u>	<u>(20,675)</u>	<u>16,217</u>

**TOTAL EXPENDITURES**

	<u>\$ 282,019</u>	<u>\$ 162,740</u>	<u>\$ 178,101</u>	<u>\$ (15,361)</u>	<u>\$ 119,279</u>
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**BUDGETED FUNDS**

02817 MILK CONTROL	\$ 282,019	\$ 162,740	\$ 178,101	\$ (15,361)	\$ 119,279
<b>TOTAL BUDGETED FUNDS</b>	<u>\$ 282,019</u>	<u>\$ 162,740</u>	<u>\$ 178,101</u>	<u>\$ (15,361)</u>	<u>\$ 119,279</u>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

In FY 2019, The Milk Control Bureau is budgeted \$282,019 and has 3.00 FTE. The bureau is funded with milk industry fees. The personal services budget is 59% expended with 63% of payrolls complete. Personal services expended as of February 2019 were \$5,314 higher than February 2018. Operations are 48% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$20,675 lower than February 2018. Overall, Milk Control Bureau total expenditures were \$15,361 lower than the same period last year. With 59% of the budget year lapsed, 58% of the budget is expended.

The 2018-19 budgeting process restricted capitol rent and those appropriations cannot be used for non-restricted purposes. CSD's restricted rent appropriations was not adequately funded. Rent appropriations was transferred from Milk Control to CSD. Milk Control unused restricted capitol rent authority is \$8,504.



**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION:** ANIMAL HEALTH DIVISION - STATE VETERINARIAN  
**PROGRAM:** STATE VETERINARIAN IMPORT OFFICE

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2019 Budget	Year-to-Date Actual Expenses February FY 2019	Same Period Prior Year Actual Expenses February FY 2018	Year to Year Comparison	Balance of Budget Available
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<b>BUDGETED FTE</b>	<b>8.50</b>
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61000 PERSONAL SERVICES					
61100 SALARIES	\$ 480,546	\$ 270,891	\$ 268,006	\$ 2,885	\$ 209,655
61400 BENEFITS	202,752	113,354	91,511	21,843	89,398
TOTAL PERSONAL SERVICES	683,298	384,245	359,517	24,728	299,053
62000 OPERATIONS					
62100 CONTRACT	10,922	5,634	11,602	(5,968)	5,288
62200 SUPPLY	11,608	11,939	7,996	3,943	(331)
62300 COMMUNICATION	11,868	16,101	16,134	(33)	(4,233)
62400 TRAVEL	18,180	9,454	2,230	7,224	8,726
62500 RENT	12,024	7,964	6,457	1,507	4,060
62700 REPAIR & MAINT	3,067	3,342	1,364	1,978	(275)
62800 OTHER EXPENSES	18,548	12,880	7,908	4,972	5,668
TOTAL OPERATIONS	86,217	67,314	53,691	13,623	18,903
TOTAL	\$ 769,515	\$ 451,559	\$ 413,208	\$ 38,351	\$ 317,956
<b>FUND</b>					
02426 PER CAPITA FEE	\$ 769,515	\$ 451,559	\$ 413,208	\$ 38,351	\$ 317,956
TOTAL BUDGET FUNDING	\$ 769,515	\$ 451,559	\$ 413,208	\$ 38,351	\$ 317,956

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

The State Veterinarian Office includes Import and Alternative Livestock. In FY 2019, the State Veterinarian Import Office is budgeted \$769,515 with 8.50 FTE and is funded with per capita fees. The personal services budget is 56% expended with 63% of payrolls complete. Personal services expended as of February 2019 was \$24,728 higher than February 2018. Operations are 78% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$13,623 higher than February 2018. The repair and maintenance includes a contract for the USA Herds system of \$25,000. The total budget is 59% expended with 59% of the year lapsed. This is \$38,351 more than the same period in FY 2018.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION:** ANIMAL HEALTH DIVISION - STATE VETERINARIAN  
**PROGRAM:** DESIGNATED SURVEILLANCE AREA (DSA)

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
	Actual Expenses February FY 2019	Prior Year Actual Expenses February FY 2018		

**BUDGETED FTE** 2.00

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 110,174	\$ 69,212	\$ 72,804	\$ (3,592)	\$ 40,962
61400 BENEFITS	42,633	26,285	24,888	1,397	16,348
<b>TOTAL PERSONAL SERVICES</b>	<b>152,807</b>	<b>95,497</b>	<b>97,692</b>	<b>(2,195)</b>	<b>57,310</b>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	681,532	457,481	473,607	(16,126)	224,051
62200 SUPPLY	899	847	489	358	52
62300 COMMUNICATION	2,513	2,624	1,116	1,508	(111)
62400 TRAVEL	1,690	507	3,345	(2,838)	1,183
62700 REPAIR & MAINT	87	35	50	(15)	52
62800 OTHER EXPENSES	4,530	3,145	4,158	(1,013)	1,385
<b>TOTAL OPERATIONS</b>	<b>691,251</b>	<b>464,639</b>	<b>482,765</b>	<b>(18,126)</b>	<b>226,612</b>
<b>TOTAL EXPENDITURES</b>	<b>\$ 844,058</b>	<b>\$ 560,136</b>	<b>\$ 580,457</b>	<b>\$ (20,321)</b>	<b>\$ 283,922</b>
<b><u>BUDGETED FUNDS</u></b>					
01100 GENERAL FUND	\$ 844,058	\$ 560,136	\$ 580,457	\$ (20,321)	\$ 283,922
<b>TOTAL BUDGETED FUNDS</b>	<b>\$ 844,058</b>	<b>\$ 560,136</b>	<b>\$ 580,457</b>	<b>\$ (20,321)</b>	<b>\$ 283,922</b>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May The Designated Surveillance Area (DSA) is budgeted for \$844,058 and 2.00 FTE in FY 2019 and is funded with general funds. The personal services budget is 62% expended with 63% of payrolls complete. Personal services expended as of February 2019 was \$2,195 lower than February 2018. Operations are 67% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$18,126 lower than February 2018. Overall, DSA total expenditures were \$20,321 lower than the same period last year with 66% of the budget expended.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: ANIMAL HEALTH DIVISION - STATE VETERINARIAN  
PROGRAM: FEDERAL ANIMAL HEALTH DISEASE GRANTS**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
	Actual Expenses February FY 2019	Prior Year Actual Expenses February FY 2018		

<b>BUDGETED FTE</b>	3.75
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**HOUSE BILL 2 AND SB 418 APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 166,431	\$ 54,973	\$ 71,537	\$ (16,564)	\$ 111,458
61400 BENEFITS	72,424	24,362	27,423	(3,061)	48,062
<b>TOTAL PERSONAL SERVICES</b>	<u>238,855</u>	<u>79,335</u>	<u>98,960</u>	<u>(19,625)</u>	<u>159,520</u>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	185,781	225,983	188,599	37,384	(40,202)
62200 SUPPLY	20,815	6,490	10,996	(4,506)	14,325
62300 COMMUNICATION	5,163	3,641	3,507	134	1,522
62400 TRAVEL	9,252	9,273	8,203	1,070	(21)
62500 RENT	42,553	36,803	42,315	(5,512)	5,750
62600 UTILITIES	-	-	-	-	-
62700 REPAIR & MAINT	1,859	1,652	3,578	(1,926)	207
62800 OTHER EXPENSES	37,186	20,007	18,017	1,990	17,179
<b>TOTAL OPERATIONS</b>	<u>302,609</u>	<u>303,849</u>	<u>275,215</u>	<u>28,634</u>	<u>(1,240)</u>
<b>63000 EQUIPMENT</b>					
63100 EQUIPMENT	18,918	6,918	-	6,918	12,000
<b>TOTAL EQUIPMENT</b>	<u>18,918</u>	<u>6,918</u>	<u>-</u>	<u>6,918</u>	<u>12,000</u>
<b>68000 TRANSFERS</b>					
68000 TRANSFERS	240,000	28,055	60,226	(32,171)	211,945
<b>TOTAL TRANSFERS</b>	<u>240,000</u>	<u>28,055</u>	<u>60,226</u>	<u>(32,171)</u>	<u>211,945</u>
<b>TOTAL EXPENDITURES</b>	<u>\$ 800,382</u>	<u>\$ 418,157</u>	<u>\$ 434,401</u>	<u>\$ (16,244)</u>	<u>\$ 382,225</u>
<b><u>BUDGETED FUNDS</u></b>					
03427 AH FEDERAL UMBRELLA	\$ 800,382	\$ 418,157	\$ 434,401	\$ (16,244)	\$ 382,225
<b>TOTAL BUDGETED FUNDS</b>	<u>\$ 800,382</u>	<u>\$ 418,157</u>	<u>\$ 434,401</u>	<u>\$ (16,244)</u>	<u>\$ 382,225</u>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

The Federal Animal Health Disease Grants are budgeted for \$800,382 and 3.75 FTE in FY 2019 funded with Animal Health Federal Umbrella grants. The 3.75 FTE are bison workers. Personal services budget is 33% expended with 63% of payrolls complete. Personal services expended as of February 2019 was \$19,625 lower than February 2018. Operations are 100% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$28,634 higher than February 2018. Overall, Federal Animal Health Disease Grants total expenditures were \$16,244 lower than the same period last year with 52% of the budget expended.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: DIAGNOSTIC LABORATORY  
PROGRAM: MAIN LAB**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2019 Budget	Year-to-Date Actual Expenses February FY 2019	Same Period Prior Year Actual Expenses February FY 2018	Year to Year Comparison	Balance of Budget Available
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<b>BUDGETED FTE</b>	20.01
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**HOUSE BILL 2 AND SB 418 APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 913,829	\$ 487,570	\$ 647,167	\$ (159,597)	\$ 426,259
61400 BENEFITS	405,102	209,913	228,416	(18,503)	195,189
TOTAL PERSONAL SERVICES	<u>1,318,931</u>	<u>697,483</u>	<u>875,583</u>	<u>(178,100)</u>	<u>621,448</u>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	89,686	56,306	55,944	362	33,380
62200 SUPPLY	528,089	297,402	252,637	44,765	230,687
62300 COMMUNICATION	5,231	3,329	7,862	(4,533)	1,902
62400 TRAVEL	6,722	5,260	3,161	2,099	1,462
62500 RENT	7,965	100	11,081	(10,981)	7,865
62600 UTILITIES	44,045	25,880	28,128	(2,248)	18,165
62700 REPAIR & MAINT	128,398	35,676	69,151	(33,475)	92,722
62800 OTHER EXPENSES	111,210	76,567	81,986	(5,419)	34,643
TOTAL OPERATIONS	<u>921,346</u>	<u>500,520</u>	<u>509,950</u>	<u>(9,430)</u>	<u>420,826</u>
<b>63000 EQUIPMENT</b>					
63100 EQUIPMENT	19,967	-	16,100	(16,100)	19,967
TOTAL EQUIPMENT	<u>19,967</u>	<u>-</u>	<u>16,100</u>	<u>(16,100)</u>	<u>19,967</u>
<b>69000 CAPITAL LEASES</b>					
69000 LEASES	-	-	9,493	(9,493)	-
TOTAL LEASES	<u>-</u>	<u>-</u>	<u>9,493</u>	<u>(9,493)</u>	<u>-</u>
<b>TOTAL</b>	<u>\$ 2,260,244</u>	<u>\$ 1,198,003</u>	<u>\$ 1,411,126</u>	<u>\$ (213,123)</u>	<u>\$ 1,062,241</u>
<b>BUDGETED FUNDS</b>					
01100 GENERAL FUND	\$ 621,865	\$ 217,171	\$ 301,839	\$ (84,668)	\$ 404,694
02426 PER CAPITA FEE	425,100	472,300	416,526	55,774	(47,200)
03673 FEDERAL ANIMAL HEALTH DISEASE GRANTS	30,606	15,699	26,972	(11,273)	14,907
06026 DIAGNOSTIC LABORATORY FEES	1,182,673	492,833	665,789	(172,956)	689,840
<b>TOTAL BUDGET FUNDING</b>	<u>\$ 2,260,244</u>	<u>\$ 1,198,003</u>	<u>\$ 1,411,126</u>	<u>\$ (213,123)</u>	<u>\$ 1,062,241</u>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

The Department's retirement payouts for the diagnostic laboratory as of January 31, 2019 was \$28,619. There were no retirements for the same period in FY 2019.

Proprietary funds (06026 Diagnostic Laboratory Fees) include accrued pension expense. Governmental Funds (general fund, state special revenue funds, etc) do not include accrued expenses until those expenses are paid.

The main lab is budgeted for \$2,260,244 and FTE in FY 2019. It is funded with 01100 general fund of \$621,865, 02426 per capita fee of \$425,100, federal funds of \$30,606, and 06026 diagnostic laboratory fees of \$1,182,673. Personal services are 53% expended with 63% of payrolls complete. Personal services expended as of February 2019 were \$178,100 lower than February 2018. Operations are 54% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$9,430 lower than February 2018. Overall, Main Lab total expenditures were \$213,123 lower than the same period last year. With 59% of the budget year lapsed, 53% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: DIAGNOSTIC LABORATORY  
PROGRAM: MILK LABORATORY**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2019 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses February FY 2019	Prior Year Actual Expenses February FY 2018		

<b>BUDGETED FTE</b>	1.50
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**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 75,308	\$ 52,228	\$ 50,330	\$ 1,898	\$ 24,760
61400 BENEFITS	33,989	24,788	21,638	3,150	7,521
<b>TOTAL PERSONAL SERVICES</b>	<u>109,297</u>	<u>77,016</u>	<u>71,968</u>	<u>5,048</u>	<u>32,281</u>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	2,908	1,638	3,497	(1,859)	3,861
62200 SUPPLY	24,549	8,956	16,976	(8,020)	17,651
62300 COMMUNICATION	113	102	33	69	364
62400 TRAVEL	694	514	971	(457)	(324)
62500 RENT	6,387	4,508	240	4,268	(4,299)
62600 UTILITIES	3,620	12,792	1,824	10,968	(9,930)
62700 REPAIR & MAINT	4,408	174	8,260	(8,086)	7,521
62800 OTHER EXPENSES	8,406	6,217	5,270	947	1,340
<b>TOTAL OPERATIONS</b>	<u>51,085</u>	<u>34,901</u>	<u>37,071</u>	<u>(2,170)</u>	<u>16,184</u>
<b>TOTAL</b>	<u>\$ 160,382</u>	<u>\$ 111,917</u>	<u>\$ 109,039</u>	<u>\$ 2,878</u>	<u>\$ 48,465</u>
<b><u>BUDGETED FUNDS</u></b>					
01100 GENERAL FUND	\$ 82,951	\$ 102,841	\$ 109,039	\$ (6,198)	\$ (19,890)
02701 MILK INSPECTION FEES	77,431	9,076	-	9,076	68,355
<b>TOTAL BUDGETED FUNDS</b>	<u>\$ 160,382</u>	<u>\$ 111,917</u>	<u>\$ 109,039</u>	<u>\$ 2,878</u>	<u>\$ 48,465</u>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

In FY 2019, the Milk Laboratory budget is \$160,382, and has 1.50 FTE funded with milk inspection fees and general fund. Personal services budget is 70% expended with 63% of payrolls complete. Personal services expended as of February 2019 was \$5,048 higher than February 2018. Operations are 68% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$2,170 lower than February 2018. Overall, milk lab total expenditures were \$2,878 higher than the same period last year. The total milk lab budget is 70% expended with 59% of the budget year complete. Although the Milk Lab is over-budget, it is combined with the Diagnostic Laboratory for final budgetary analysis. In FY 2017, it was deemed appropriate that the Milk Laboratory was charged for its portion of utilities and recharges. While this increases the Milk Lab's expenses, it decreased the Diagnostic Lab's expenses by equal amount. These expenses were not in the Milk Lab's budget.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: MILK & EGG INSPECTION BUREAU  
PROGRAM: MILK AND EGG INSPECTION**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT		Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses February FY 2019	Prior Year Actual Expenses February FY 2018		
FY 2019 Budget					

**BUDGETED FTE 4.75**

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 210,821	\$ 125,056	\$ 118,497	\$ 6,559	\$ 85,765
61400 BENEFITS	91,779	53,445	44,671	8,774	38,334
TOTAL PERSONAL SERVICES	<u>302,600</u>	<u>178,501</u>	<u>163,168</u>	<u>15,333</u>	<u>124,099</u>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	7,734	2,736	3,893	(1,157)	4,998
62200 SUPPLY	25,103	2,431	1,543	888	22,672
62300 COMMUNICATION	6,480	2,670	2,886	(216)	3,810
62400 TRAVEL	15,508	5,157	6,158	(1,001)	10,351
62500 RENT	9,169	7,598	2,528	5,070	1,571
62700 REPAIR & MAINT	4,771	2,133	306	1,827	2,638
62800 OTHER EXPENSES	23,290	8,387	8,932	(545)	14,903
TOTAL OPERATIONS	<u>92,055</u>	<u>31,112</u>	<u>26,246</u>	<u>4,866</u>	<u>60,943</u>
<b>TOTAL</b>	<u>\$ 394,655</u>	<u>\$ 209,613</u>	<u>\$ 189,414</u>	<u>\$ 20,199</u>	<u>\$ 185,042</u>

**BUDGETED FUNDS**

02701 MILK INSPECTION FEES	\$ 371,310	\$ 202,142	\$ 178,641	\$ 23,501	169,168
03032-2 SHELL EGG FEDERAL INSPECTION I	23,345	7,471	10,773	(3,302)	15,874
TOTAL BUDGET FUNDING	<u>\$ 394,655</u>	<u>\$ 209,613</u>	<u>\$ 189,414</u>	<u>\$ 20,199</u>	<u>\$ 185,042</u>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

In FY 2019, the Milk and Egg Inspection program is budgeted \$394,655 with 4.75 FTE. It is mainly funded with Milk Inspection Fees of \$371,310 and Shell Egg Federal Inspection Fees of \$23,345. The personal services budget is 59% expended with % of payrolls complete. Personal services expended as of February 2019 was \$15,333 higher than February 2018. Operations are 34% expended with 59% of the budget year lapsed. Overall, operation expenses as of February 2019 were \$4,866 higher than February 2018. Total Milk Inspection expenditures were \$20,199 higher than the same period last year. With 59% of the budget year lapsed, 53% of the budget is expended.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: MILK & EGG INSPECTION BUREAU  
PROGRAM: SHIELDED EGG GRADING PROGRAM**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2019	Year-to-Date Actual Expenses February FY 2019	Same Period Prior Year Actual Expenses February FY 2018	Year to Year Comparison	Balance of Budget Available
	Budget				

**BUDGETED FTE** 2.50

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

**61000 PERSONAL SERVICES**

61100 SALARIES	\$ 175,712	\$ 36,330	\$ 41,086	\$ (4,756)	\$ 139,382
61102 OVERTIME	2,771	1,371	1,616	(245)	1,400
61400 BENEFITS	73,739	22,472	16,234	6,238	51,267
<b>TOTAL PERSONAL SERVICES</b>	<b>252,222</b>	<b>60,173</b>	<b>58,936</b>	<b>1,237</b>	<b>192,049</b>

**62000 OPERATIONS**

62100 CONTRACT	127,940	24,720	18,321	6,399	103,220
62200 SUPPLY	11,114	232	153	79	10,882
62800 OTHER EXPENSES	7,078	1,279	1,117	162	5,799
<b>TOTAL OPERATIONS</b>	<b>146,132</b>	<b>26,231</b>	<b>19,591</b>	<b>6,640</b>	<b>119,901</b>
<b>TOTAL</b>	<b>\$ 398,354</b>	<b>\$ 86,404</b>	<b>\$ 78,527</b>	<b>\$ 7,877</b>	<b>\$ 311,950</b>

**BUDGETED FUNDS**

02262 SHIELDED EGG GRADING FEES	\$ 398,354	\$ 86,404	\$ 78,527	\$ 7,877	\$ 311,950
<b>TOTAL BUDGET FUNDING</b>	<b>\$ 398,354</b>	<b>\$ 86,404</b>	<b>\$ 78,527</b>	<b>\$ 7,877</b>	<b>\$ 311,950</b>

The Shielded Egg Grading Program is budgeted \$398,354 with 2.50 FTE in FY 2019 and is funded with Egg Grading fees. Personal services budget is 24% expended with 63% of payrolls complete. Personal services expended as of February 2019 was \$1,237 higher than February 2018. Operations are 18% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$6,640 higher than February 2018. Overall, the Egg Grading program total expenditures were \$7,877 higher than the same period last year with 22% of the budget expended.

**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION:** MEAT & POULTRY INSPECTION PROGRAM  
**PROGRAM:** MEAT INSPECTION

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	Year-to-Date Actual Expenses February FY 2019	Same Period Prior Year Actual Expenses February FY 2018	Year to Year Comparison	Balance of Budget Available
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<b>BUDGETED FTE</b>	24.50
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**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

**61000 PERSONAL SERVICES**

61100 SALARIES	\$ 828,681	\$ 535,076	\$ 566,852	\$ (31,776)	\$ 293,605
61102 OVERTIME	36,768	26,009	24,689	1,320	10,759
61400 BENEFITS	421,581	274,757	255,662	19,095	146,824
<b>TOTAL PERSONAL SERVICES</b>	<b>1,287,030</b>	<b>835,842</b>	<b>847,203</b>	<b>(11,361)</b>	<b>451,188</b>

**62000 OPERATIONS**

62100 CONTRACT	69,768	46,961	34,463	12,498	22,807
62200 SUPPLY	12,283	5,420	3,782	1,638	6,863
62300 COMMUNICATION	16,623	10,795	11,589	(794)	5,828
62400 TRAVEL	52,870	30,293	25,471	4,822	22,577
62500 RENT	145,106	98,088	95,060	3,028	47,018
62700 REPAIR & MAINT	13,936	1,020	2,054	(1,034)	12,916
62800 OTHER EXPENSES	298,991	205,757	209,635	(3,878)	93,234
<b>TOTAL OPERATIONS</b>	<b>609,577</b>	<b>398,334</b>	<b>382,054</b>	<b>16,280</b>	<b>211,243</b>

**TOTAL EXPENDITURES**

	<b>\$ 1,896,607</b>	<b>\$ 1,234,176</b>	<b>\$ 1,229,257</b>	<b>\$ 4,919</b>	<b>\$ 662,431</b>
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**BUDGETED FUNDS**

01100 GENDERAL FUND	\$ 961,876	\$ 615,064	\$ 639,421	\$ (24,357)	\$ 346,812
02427 ANIMAL HEALTH FEES	5,717	-	-	-	5,717
03209 MEAT & POULTRY INSPECTION-FED	929,014	619,112	589,836	29,276	309,902
<b>TOTAL BUDGET FUNDING</b>	<b>\$ 1,896,607</b>	<b>\$ 1,234,176</b>	<b>\$ 1,229,257</b>	<b>\$ 4,919</b>	<b>\$ 662,431</b>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

Other Expenses category is \$120,169 higher than last because the indirect cost (IDC) expense charged to the federal program was recognized later in FY 2018 when the Federal quarterly report was completed. The Department is calculating IDC on a regular basis in FY 2019.

In FY 2019, Meat Inspection is budgeted \$1,896,607 with 24.50 FTE. The bureau is funded with general fund of \$961,876, Meat & Poultry Inspection-Fed of \$929,014 and \$5,717 animal health fees levied from licensing as per 81-9-201(1)MCA. Personal services budget is 65% expended with 63% of payrolls complete. Personal services expended as of February 2019 was \$11,361 lower than February 2018. Operations are 65% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$16,280 higher than February 2018 because the Federal indirect expenses were not recorded as of October 31, 2017. Overall, Meat Inspection total expenditures were \$4,919 higher than the same period last year. The total budget is 65% expended with 59% of the budget year lapsed.



**MONTANA DEPARTMENT OF LIVESTOCK  
BUDGETARY EXPENSE COMPARISON REPORT  
FEBRUARY 28, 2019**

**DIVISION: BRANDS ENFORCEMENT DIVISION  
PROGRAM: BRANDS ENFORCEMENT**

BUDGET TO ACTUAL EXPENSE COMPARISON REPORT	FY 2019 Budget	Year-to-Date	Same Period	Year to Year Comparison	Balance of Budget Available
		Actual Expenses February FY 2019	Prior Year Actual Expenses February FY 2018		

**BUDGETED FTE** 53.11

**HOUSE BILL 2 AND PAYPLAN APPROPRIATED EXPENDITURES**

<b>61000 PERSONAL SERVICES</b>					
61100 SALARIES	\$ 1,930,184	\$ 1,349,749	\$ 1,364,500	\$ (14,751)	\$ 580,435
61200 OVERTIME	86,308	74,894	81,948	(7,054)	11,414
61400 BENEFITS	942,336	653,328	593,044	60,284	289,008
TOTAL PERSONAL SERVICES	<u>2,958,828</u>	<u>2,077,971</u>	<u>2,039,492</u>	<u>38,479</u>	<u>880,857</u>
<b>62000 OPERATIONS</b>					
62100 CONTRACT	103,580	48,116	76,155	(28,039)	55,464
62200 SUPPLY	113,191	32,322	60,672	(28,350)	80,869
62300 COMMUNICATION	69,879	31,107	38,742	(7,635)	38,772
62400 TRAVEL	29,234	12,102	15,854	(3,752)	17,132
62500 RENT	168,167	101,646	88,560	13,086	66,521
62600 UTILITIES	7,343	6,500	6,500	-	843
62700 REPAIR & MAINT	27,891	8,855	5,974	2,881	19,036
62800 OTHER EXPENSES	71,700	42,213	44,802	(2,589)	29,487
TOTAL OPERATIONS	<u>590,985</u>	<u>282,861</u>	<u>337,259</u>	<u>(54,398)</u>	<u>308,124</u>
TOTAL	<u>\$ 3,549,813</u>	<u>\$ 2,360,832</u>	<u>\$ 2,376,751</u>	<u>\$ (15,919)</u>	<u>\$ 1,188,981</u>
<b><u>BUDGETED FUNDS</u></b>					
02425 BRAND INSPECTION FEES	\$ 3,058,782	\$ 2,267,114	\$ 2,376,751	\$ (109,637)	\$ 791,668
02426 PER CAPITA FEES	491,031	93,718	-	93,718	397,313
TOTAL BUDGET FUNDING	<u>\$ 3,549,813</u>	<u>\$ 2,360,832</u>	<u>\$ 2,376,751</u>	<u>\$ (15,919)</u>	<u>\$ 1,188,981</u>

At fiscal year end, invoices for June expenses are received in July. Although the invoices are received in July, they are appropriately recorded in June of the prior fiscal year. Subsequently, however, invoices are recorded in the month they are received and approved. For example, July's expenses are recorded in August when the invoices are due to be paid. This leads to expenditures being recorded in the month following the date the expense had occurred. Due to the lag in recording expenses, it may appear that expenses double in June. This is because May and June's expenses are both recorded in June.

In FY 2019, Brands Enforcement is budgeted for \$3,549,813 with 53.11 FTE. It is funded with Brand Inspection Fees of \$3,058,782 and Per Capita Fees of \$491,031. Personal services budget is 70% expended with 63% of payrolls complete. Personal services expended as of February 2019 was \$38,479 higher than February 2018. Operations are 48% expended with 59% of the budget year lapsed. Operation expenses as of February 2019 were \$54,398 lower than February 2018. Overall, Brands Enforcement total expenditures were \$15,919 lower than the same period last year. With 59% of the budget year lapsed, 67% of the budget has been expended.

**MONTANA DEPARTMENT OF LIVESTOCK  
STATE SPECIAL REVENUE REPORT  
FEBRUARY 28, 2019**

**DEPARTMENT OF LIVESTOCK  
STATE SPECIAL REVENUE COMPARISON FY 2019**

	FY 2018 as of February 28, 2018	FY 2019 as of February 28, 2019	Difference February 28 FY18 & FY19	Budgeted Revenue FY 2019
<b>Fund Description</b>				
<b>02425 Brands</b>				
New Brands & Transfers	\$ 164,095	\$ 206,522	\$ 42,427	\$ 413,725
Re-Recorded Brands	309,803	271,078	(38,725)	464,705
Security Interest Filing Fee	49,012	17,165	(31,847)	47,500
Livestock Dealers License	26,730	11,141	(15,589)	76,764
Local Inspections	192,020	252,505	60,485	334,800
Market Inspection Fees	1,196,019	985,467	(210,552)	1,625,200
Investment Earnings	27,046	48,560	21,514	40,215
Other Revenues	82,333	45,323	(37,010)	17,225
<b>Total Brands Division Revenue</b>	<b>\$ 2,047,058</b>	<b>\$ 1,837,761</b>	<b>\$ (209,297)</b>	<b>\$ 3,020,134</b>
<b>02426 Per Capita Fee (PCF)</b>				
PCF - Current Reporting Period*	\$ 2,062,799	\$ 1,650,348	\$ (412,451)	\$ 4,900,040
PCF - Prior year reporting period**	167,781	165,532	(2,249)	-
PCF - Deferred Revenue ***	4,804,437	-	(4,804,437)	-
Non Federal Indirect Cost Recovery	111,088	129,809	18,721	154,000
Federal Indirect Cost Recovery	165,607	143,010	(22,597)	219,930
Investment Earnings	53,179	114,252	61,073	72,645
Other Revenues	30,189	-	(30,189)	27,020
<b>Total Per Capita Fee Revenue</b>	<b>\$ 7,395,080</b>	<b>\$ 2,202,951</b>	<b>\$ (5,192,129)</b>	<b>\$ 5,373,635</b>
<b>02427 Animal Health</b>				
Books	\$ 5,105	\$ 10,164	\$ 5,059	\$ 8,600
Animal Health Licenses & Permits	7,800	8,275	475	8,300
Other Revenues	10,126	10,683	557	1,000
<b>Total Animal Health Revenue</b>	<b>\$ 23,031</b>	<b>\$ 29,122</b>	<b>\$ 6,091</b>	<b>\$ 17,900</b>
<b>02701 Milk Inspection</b>				
Inspectors Assessment	\$ 252,900	\$ 235,483	\$ (17,417)	\$ 250,000
<b>Total Milk Inspection</b>	<b>\$ 252,900</b>	<b>\$ 235,483</b>	<b>\$ (17,417)</b>	<b>\$ 250,000</b>
<b>02262 EGG GRADING</b>				
Inspectors Assessment	\$ 92,812	\$ 81,565	\$ (11,247)	\$ 150,000
<b>Total EGG GRADING</b>	<b>\$ 92,812</b>	<b>\$ 81,565</b>	<b>\$ (11,247)</b>	<b>\$ 150,000</b>
<b>06026 Diagnostic Lab Fees</b>				
Lab Fees	\$ 575,912	\$ 590,845	\$ 14,933	\$ 1,180,000
Other Revenues	623	500	(123)	4,000
	<b>\$ 576,535</b>	<b>\$ 591,469</b>	<b>\$ 14,810</b>	<b>\$ 1,184,000</b>
<b>Combined State Special Revenue Total</b>	<b>\$ 10,387,416</b>	<b>\$ 4,978,351</b>	<b>\$ (5,409,189)</b>	<b>\$ 9,995,669</b>

\* For the 2018 reporting period, the Department collected \$2,062,799 as of February 28, 2019. The Department has collected \$1,650,348 for the 2019 reporting period as of February 28, 2019 or \$412,451 less than the prior year.

\*\* In FY 2019, the Department collected \$165,532 in PCF for year reporting periods before January 1, 2019. In FY 2018, the Department collected \$167,781 for reporting periods before the January 1, 2018.

\*\*\* Calendar year 2017 Per Capita Fee revenue was deferred to FY 2018. The 2017 biennium audit found that per capita fee must be recorded as revenue when received. The CY 2018 PCF revenue that was collected before June 30, 2018 was recorded as revenue in FY 2018. The amount that was deferred from FY 2017 to FY 2018 was \$4,804,437.

Laboratory fee revenue is recorded in the month that statements are mailed to customers. This leads to revenues being recorded in the financial statements a month after they are earned. Accordingly, the revenue for laboratory fees in the amount of \$590,845 are for the period ending October 2018. At fiscal year end, revenues earned in June 2019 will be recorded in FY 2019. There were no laboratory fee revenue recorded in July, but there will be two months of laboratory fees reported in June 2019.

**MONTANA DEPARTMENT OF LIVESTOCK  
PER CAPITA FEE COLLECTION REPORT  
MARCH 25, 2019**

**MONTANA DEPARTMENT OF LIVESTOCK  
PER CAPITA FEE REPORTING AND COLLECTIONS REPORT  
MARCH 25, 2019**

	<b>2019</b>	<b>2018</b>
Livestock Reports Filed	<u>13,818</u>	<u>14,025</u>
Total Per Capita Fee reported	<u>\$ 4,239,995</u>	<u>\$ 4,186,935</u>
Amount Paid	<u>2,397,341</u>	<u>2,707,119</u>
Amount Due	<u>\$ 1,842,654</u>	<u>\$ 1,479,816</u>

**Per Capita Fee Reported by Livestock Class**

	<b>2019</b>			<b>2018</b>	
	<u>Rate</u>	<u>Count</u>	<u>PCF</u>	<u>Count</u>	<u>PCF</u>
Cattle	2.29	1,625,062	\$ 3,721,392	1,603,847	\$ 3,672,810
Horses	5.85	40,788	238,610	42,667	249,602
Sheep & Goats	0.54	139,455	75,306	138,295	74,679
Swine	0.78	78,117	60,931	72,019	56,175
Poultry	0.05	858,584	42,929	701,734	35,087
Bees	0.41	46,042	18,877	41,426	16,985
Llamas	9.73	885	8,611	982	9,555
Bison	6.38	9,182	58,581	8,779	56,010
Domestic Ungulates	26.33	535	14,087	576	15,166
Ratites	9.73	69	671	89	866
		<u>2,798,719</u>	<u>\$ 4,239,995</u>	<u>2,610,414</u>	<u>\$ 4,186,935</u>

As of March 25, 2019, there were 13,818 reporting forms that were filed with the Department of Revenue, which is 207 less than same period last year. The total amount of revenue reported was \$4,239,995. The amount of 2019 PCF revenue collected to date is \$2,397,341, which \$309,778 less than the same period last year.

The total number of PCF reporting forms received by the Department of Revenue for the 2018 reporting period was 16,247.

The reports are due March 1 and the Per Capita Fee payments are due May 31.

# MONTANA DEPARTMENT OF LIVESTOCK

## LIVESTOCK HEADCOUNT BY COUNTY AND SPECIES

### MARCH 25, 2019

County Number	County	County Seat	Sheep					Llamas and Alpacas	Alternative Livestock	Ratites	Bees	
			Cattle	Horses	and Goats	Swine	Poultry					
1	Butte - Silver Bow	Butte	2,540	282	245	-	124	-	15	-	-	-
2	Cascade	Great Falls	41,500	1,471	3,415	10,125	102,247	-	17	319	10	23
3	Yellowstone	Billings	55,854	1,890	1,826	1,540	17,883	580	41	-	3	5,101
4	Missoula	Missoula	3,935	996	340	68	542	128	29	-	4	199
5	Lewis & Clark	Helena	18,820	1,300	2,909	1,917	53,724	25	20	-	-	11
6	Gallatin	Bozeman	23,914	2,547	1,667	150	4,325	1,999	142	5	-	503
7	Flathead	Kalispell	4,306	1,628	414	534	912	189	83	66	38	476
8	Fergus	Lewistown	89,882	1,312	3,204	157	3,792	21	53	-	2	789
9	Powder River	Broadus	59,700	851	11,379	8	400	7	5	-	-	10
10	Carbon	Red Lodge	25,174	923	2,266	58	448	3	37	-	-	3,578
11	Phillips	Malta	65,481	688	3,265	20	314	800	7	-	1	-
12	Hill	Havre	17,030	602	817	5,586	52,326	-	5	87	-	3
13	Ravalli	Hamilton	14,247	2,185	1,263	58	1,695	262	178	32	17	30
14	Custer	Miles City	58,303	791	3,179	-	254	-	31	-	-	412
15	Lake	Polson	15,066	1,067	915	60	528	-	25	-	-	4,562
16	Dawson	Glendive	33,919	561	1,017	6	252	-	7	-	-	-
17	Roosevelt	Wolf Point	15,983	263	1,698	65	119	15	2	-	-	2,036
18	Beaverhead	Dillon	102,156	1,252	9,417	21	474	84	15	-	4	3
19	Chouteau	Fort Benton	36,854	618	289	516	20,458	-	3	-	-	401
20	Valley	Glasgow	55,826	497	842	16	309	-	4	-	-	2
21	Toole	Shelby	8,788	1,004	1,365	4,149	56,215	-	1	-	-	4
22	Big Horn	Hardin	57,555	1,061	551	25	265	-	6	-	-	-
23	Musselshell	Roundup	22,131	614	1,688	72	462	-	3	5	-	-
24	Blaine	Chinook	51,674	552	1,651	1,572	45,394	-	4	-	-	3,800
25	Madison	Virginia City	53,797	1,525	898	7	892	2,918	-	-	-	600
26	Pondera	Conrad	18,142	455	3,544	11,923	109,792	2	6	-	-	1,502
27	Richland	Sidney	30,709	239	1,768	24	352	-	3	18	-	-
28	Powell	Deer Lodge	27,953	795	435	21	210	115	1	-	-	1
29	Rosebud	Forsyth	59,832	807	993	128	310	6	1	-	-	-
30	Anaconda - Deer Lodge	Anaconda	4,058	184	15	-	57	-	11	-	-	-
31	Teton	Choteau	37,856	1,106	5,006	2,199	102,344	1,009	3	11	-	744
32	Stillwater	Columbus	26,379	863	7,501	26	300	1,759	5	-	3	2,730
33	Treasure	Hysham	19,792	227	45	-	87	-	3	-	-	-
34	Sheridan	Plentywood	15,903	244	1,135	15	135	-	8	-	-	-
35	Sanders	Thompson Falls	6,157	446	69	73	4,942	45	4	-	1	3,883
36	Judith Basin	Stanford	54,056	533	5,617	44	627	-	8	-	-	482
37	Daniels	Scobey	12,725	244	252	8	112	-	2	-	-	-
38	Glacier	Cut Bank	10,036	249	1,022	11,429	179,613	73	6	-	-	110
39	Fallon	Baker	36,960	529	2,180	4	232	-	3	-	-	3,564
40	Sweet Grass	Big Timber	28,460	970	3,249	27	318	100	3	-	-	1,325
41	McCone	Circle	28,236	616	3,394	2,418	495	-	9	-	-	46
42	Carter	Ekalaka	60,949	742	17,032	15	269	113	9	-	2	1,932
43	Broadwater	Townsend	15,643	391	2,028	164	230	44	4	-	-	107
44	Wheatland	Harlowton	31,440	341	5,044	7,860	26,309	1	5	-	-	1,460
45	Prairie	Terry	32,975	295	2,004	-	115	-	2	-	-	380
46	Granite	Philipsburg	11,833	487	197	56	82	-	5	-	-	-
47	Meagher	White Sulphur Springs	37,209	407	2,585	2,417	14,269	-	-	-	-	405
48	Liberty	Chester	9,051	144	86	10,253	30,456	104	4	-	-	-
49	Park	Livingston	23,951	1,834	789	8	844	18	64	-	-	1,235
50	Garfield	Jordan	57,610	882	10,817	16	186	284	-	-	-	-
51	Jefferson	Boulder	18,674	759	686	380	588	1,205	11	23	-	101
52	Wibaux	Wibaux	14,631	287	2	-	136	68	-	-	-	12
53	Golden Valley	Ryegate	13,695	270	6,897	2,000	23,843	-	2	-	-	1,482
54	Mineral	Superior	240	195	-	3	95	-	1	-	-	3
55	Petroleum	Winnett	21,509	244	1,497	-	76	-	-	-	-	100
56	Lincoln	Libby	1,811	568	87	23	518	-	-	-	1	1,903
			<b>1,702,910</b>	<b>42,833</b>	<b>142,496</b>	<b>78,264</b>	<b>862,296</b>	<b>11,977</b>	<b>916</b>	<b>566</b>	<b>86</b>	<b>46,050</b>

The numbers reported are as of March 25, 2019.